



SHORT BREAKS SMALL BIDS REVENUE FUNDING APPLICATION FORM

V-i1.5

[Dudley Childrens Disability Team](#) supports children and young people with disabilities to live independent, happy and fulfilling lives. [The Small Bids Programme](#) is to provide [Short Breaks for Disabled Children](#). Applications are welcomed from organisations, groups and departments (not individuals) up to £499.

Please note that although this form allows printing, we can only accept forms submitted electronically in original format. We strongly recommend using **Adobe Acrobat Reader** to complete this form. Please enter all dates using the calendar widget or in the format **dd/mm/yyyy**.

Before completing, please refer to the Small Bids Programme Information and Guidance Sheet

Title of bid					
Amount applied for		Proposed date of activity		Length of event (hours)	

Describe how the activity will support the short breaks work stream and what the impact & outcomes will be for young people and their wider networks i.e. parents, carers, siblings. Please state the numbers targeted, areas young people will be from that this will support.

As part of any small bids award, your service will be expected to advertise the activities on the Local Offer Website (information will be sent through as part of the award process). Is your service advertised on the Local Offer Website?	Yes <input type="radio"/>	No <input type="radio"/>
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Applying organisation				
Contact person				
Contact number				
Email				

Full Itemised cost of activity <i>(if requesting transport please attach 3 quotes to the bid)</i>	Cost
TOTAL	

How much are participants being asked to contribute financially? *(enter where applicable)*

Amount per child		Amount per family		Amount per individual	
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All sources of financial contributions to activity	Amount
Small bids application*	
Participant contributions (in relation to above)	
Applicants own funds	
TOTAL	

Does the applicant hold a contract with Dudley MBC? Yes No

If Yes, please explain how this application is additional to the contract

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Number of children with severe disability this proposal will help	
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Number of children with other disability this proposal will help	
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Number of parents this proposal will help	
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Number of siblings this proposal will help	
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Number of other people this proposal will help	
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Please state how you will do this and what outcomes the activity will produce.
You will be required to send through a case study on the activity delivered and will be required to return a completed data log which will be sent through as part of the notification of award.

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State the experience and training the organisers/or organisation have of working with children with a severe disability and state whether all volunteers and all staff are DBS cleared (*supply evidence of qualifications and training of staff and volunteers with your bid*)

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When saving the form and returning, please attach any supporting documents and send to short.breaks@dudley.gov.uk

For Panel / Office use only

Bid No.		Panel Date		
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Does the applicant have any outstanding information to be sent from a previous application (from application, monitoring stage or other)? <i>An application will not be approved if there is any outstanding information to be received from any outstanding application by the applicant in question</i>	Yes <input type="radio"/>	No <input type="radio"/>
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Details of any outstanding information	
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Funding amount applied for		Funding amount agreed	
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Please state the reason that only a proportion of the total amount applied for is approved (if this is the case).

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Status of application	Approved <input type="radio"/> NOT Approved <input type="radio"/>	Date	
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If 'NOT Approved', please state why	
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Signature of panel chair	
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